



SAN LUIS OBISPO COUNTY DEPARTMENT OF PLANNING AND BUILDING

Information Regarding Placement on the San Luis Obispo County Biological Consultant Lists

Currently, San Luis Obispo County updates and revises the County Partial Lists of Qualified Biologists every year in January. Materials submitted throughout the calendar year will be reviewed at the end of the calendar year in which they are submitted for addition to the lists in January.

To be placed on the County lists of qualified consultants, County staff will verify that the permanent staff members of firms have verified experience with the specific resources that correspond to the lists they are requesting to be added to. The County bases its evaluation of a consulting firm on the qualifications of its permanent fulltime staff and not the qualifications of subcontractors or temporary staff. The lists that the County currently maintains can be found on the County Planning and Building website under www.sloplanning.org.

To be considered for placement on the County lists of qualified biologists, applicants must submit, at a minimum, the following materials:

1. A Statement of Qualifications outlining your experience with the natural resources that correspond to the requested list(s)
2. Current resume
3. Local references that can verify your experience with the specific resources that correspond to the requested list(s) (references from public agencies are preferred)
4. For each list requested, submit one example of a relevant technical report you have written. Preferably, the report should involve surveys for the specific resource(s) that correspond to the requested list(s), which identifies potential impacts to the resources, and recommends mitigation measures to protect the resources.

The County makes every effort to ensure that biologists on the County maintained lists have adequate training and experience in the specific resources that correspond to the lists they are on. To be evaluated for placement on the County lists of qualified consultants, you must send an application packet with qualifications, resumes of permanent staff, list of references (preferably from public agencies) that can verify specific resource experience for the individuals, and an example(s) of a technical report you have prepared. If you want to be placed on a list for a specific resource such as San Joaquin kit fox or California red-legged frog, we require references that can verify the experience and qualifications for the individuals that would be doing these surveys. The technical report submission should evaluate potential impacts to the specific resource and recommend mitigation measures to reduce impacts. The County requires consultants to submit reports according to the County Guidelines for Preparation of Biological Reports, which would be provided to you at the time you are accepted on a list. Failure to provide adequate reports as per County standards will result in the consultant being removed from the County list(s).

Application material should be sent to the following :

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County Government Center, Room 200
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